

**TOP PRIORITY**



**EMPLOYEES' STATE INSURANCE CORPORATION**

**PANCHDEEP BHAWAN, CIG ROAD, NEW DELHI - 110002.**

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Ref No: G-32/11/6/31/2012/DIR-ICT/Misc

Date 25/4/2012

To,

The AC-cum-RDs/Regional Directors/Directors/Joint Director I/es

All Regional Offices/Sub Regional Offices/Divisional Offices

**Subject : Submission of Return of Contributions**

Sir,

Please refer to letter No. 67/Dir/Misc/SPOC-REV dated 8/11/2011 whereby the decision of the Hqrs Office, not to call for the Return of Contributions for the CPE September 2011, was conveyed to all the Regional Offices / Sub Regional Offices / Divisional Offices. Now, it has been decided by Hqrs Office that for the Contribution Period Ending March 2012 also employers are not required to submit the hard or soft copies of Return of Contributions. The copy of the letter no 67/Dir/Misc/SPOC-REV dated 8/11/2011 is also being attached for necessary action.

Some instances have come to the notice of the Hqrs Offices where some Branch Offices have demanded the submission of hard copies of RCs even after the clear cut instructions of Hqrs Office. It is clarified that under no circumstances the employers are to be asked to submit hard copies of RCs for CPE March 2012.

It is understood that October 2011 onwards no employer was allowed by any RO/SRO/DO to file monthly contribution through manual challans. However, it has been reported by some ROs/SROs that some employers have filed the monthly contributions through miscellaneous challans without filing the monthly contribution details of their employees. In such cases the employers may be advised to immediately file the monthly contribution details to avoid the loss of benefits to their employees.

(SANJAY SINHA)  
DIRECTOR (ICT)

Copy to :-

Insurance Commissioner, Hqrs Office, New Delhi - For information

DIRECTOR (ICT)